IDEAS
Login and Training
IDEAS Home Page

Enter username & password

Check here for IDEAS updates
IDEAS Login Assistance

- Username and Password help
- Forgot your Username?
- Forgot your Password?
- Click submit to receive username and/or password
Request New IDEAS Account

IDEAS
... bringing the pieces together

Information Data Exchange and Acquisition System (IDEAS)

Request A New IDEAS Account

Request IDEAS Access

To request a new IDEAS account, send an email to IDEAS support at ideas@uthscsa.edu with the following information:

- Full Name
- Department
- Institution, if it is not UTHSCSA
- Email address (use your UTHSCSA address if you have one)
- Application(s) for which you need access (e.g. NCS Ulra)

Request Password Reset

To reset your IDEAS password, please see our Login Help section.

Account Reactivation

After 60 days of non-use, your IDEAS account will be deactivated for security purposes. To activate your account, send an email to IDEAS support at ideas@uthscsa.edu, include your username, and request that your account be reactivated.

The Department of Epidemiology and Biostatistics (DEB), Mail Code 7933, The University of Texas Health Science Center San Antonio, 7703 Floyd Curl Drive, San Antonio, TX 78229-3900, Phone (210) 567-0336

For questions contact IDEAS support at ideas@uthscsa.edu.
FAQ’s

Using UTHSCSA domain to login

Browser requirements

Mobile Access

- How can I get an eCOP (Certificate of Proposal) account?
  The eCOP application has been discontinued. The new process involves filling out a PDF form. You can find the new COP, COP Continuation Page, and COP Instructions on OSP’s website at http://research.uthscsa.edu/osp/forms_ut.shtml/COP.

- Can I login with my UTHSCSA domain account?
  If you have a "uthscsa.edu" email address linked to your IDEAS profile, you have the option of logging into IDEAS with your UTHSCSA domain account credentials (the username and password you use to access your UTHSCSA email). This is a new feature only available to IDEAS users that have a "uthscsa.edu" email address set in their IDEAS profile.
  If you do not have an email address set on your IDEAS account, choose "Edit Profile" from the IDEAS main menu to set one.

- What are the browser requirements?
  We recommend Firefox for use with IDEAS. Your browser must accept cookies from the IDEAS website. And in most applications, JavaScript must be enabled.

- Can I use my iPhone/iPad/Mobile Device with IDEAS?
  Yes, but remember both your username and password are case sensitive. If you have autocorrect and/or autocapitalization on, the username or password entered may not be what you expect. (autocorrect/autocapitalization could change it). Please double check as you are typing in both your username and password to make sure they are correct.
  Also, your browser must accept cookies from the IDEAS website.

- How can I avoid the popup message "The page contains both secure and nonsecure items" in Internet Explorer while using IDEAS?
List of all applications in your menu

Click here to change your password

IDEAS Application Menu
Changing Your Password

Enter current password
Enter new password
Re-enter new password

Click to review password requirements
IDEAS Menu Navigation

Application Start Screen

Contact Information, Browser Recommendations, Enabling JavaScript

Menu of all applications

Log Out of Application
Application Start Screen

Click here to add new patient/subject

Click here to view list of all subjects

Type here to search for a subject

Click here to view list of reports
Search Existing Subjects

Patient Entry

New Patients
Click to add New Patient

Existing Patients
Select a Patient
Click to continue

Search
Enter all or part of the Patient Name
Enter the Birthdate

Find subject

- Anderson, Neo
- Doe, Jane
- Flintstone, Wilma
- Law, Jack
- Mae, Fannie
- Marks, Ann
- Munster, Morticia
- Smith, Jane
- Smith, Joyce
- Sommers, Suzanne
Subject Main Menu

PRMA Breast Reconstruction

<table>
<thead>
<tr>
<th>Patient Summary</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Name</strong></td>
</tr>
<tr>
<td>Low, Jack</td>
</tr>
<tr>
<td><strong>Birth Date</strong></td>
</tr>
<tr>
<td>07/09/2013</td>
</tr>
<tr>
<td><strong>Surgery Date</strong></td>
</tr>
<tr>
<td>Surgery Date Not Selected</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Overview of Surgeries</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>07/01/2013</strong></td>
</tr>
<tr>
<td><strong>07/02/2013</strong></td>
</tr>
</tbody>
</table>

Subject’s forms in the Launch Pad

<table>
<thead>
<tr>
<th>Launch Pad</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Surgery Date:</strong></td>
</tr>
<tr>
<td><strong>Demographics</strong></td>
</tr>
<tr>
<td><strong>Surgery Date Setup</strong></td>
</tr>
<tr>
<td><strong>Intra-Op</strong></td>
</tr>
<tr>
<td><strong>Pre-Op</strong></td>
</tr>
<tr>
<td><strong>Post-Op</strong></td>
</tr>
<tr>
<td><strong>Revisions</strong></td>
</tr>
</tbody>
</table>

Click to go back to Application Start Screen
Accessing Subject Forms

Click link to edit/view subject form

Click to return to Application Start Screen

Click to save data to database

Click to return to subject’s main menu
# Form Reports

## Reports

**Select the Report**

- Pre-Op
- Intra-Op
- Post-Op
- Revisions

**Click to continue**

### Export Data to Excel File

#### Pre-Op Report

<table>
<thead>
<tr>
<th>NAME</th>
<th>SURGERY DATE</th>
<th>CHEMOTHERAPY</th>
<th>HORMONAL THERAPY</th>
<th>RADIOTherapy</th>
<th>MEDICAL HISTORY</th>
<th>SURGICAL HISTORY</th>
<th>FAMILY HISTORY</th>
<th>BRCA</th>
<th>TOBACCO USAGE</th>
<th>HEIGHT/WEIGHT</th>
<th>PERIUMB PERF</th>
<th>PRE-OP IMAGING</th>
</tr>
</thead>
<tbody>
<tr>
<td>Anderson, Neo</td>
<td>07/01/2013</td>
<td>No</td>
<td>No</td>
<td>No</td>
<td>Hypertension</td>
<td>Abdominal: 1</td>
<td>Non-abdominal: 2</td>
<td>No</td>
<td>6 ft 5 in</td>
<td>255 lbs</td>
<td>No</td>
<td>CT Anglo</td>
</tr>
<tr>
<td>Anderson, Noo</td>
<td>07/02/2013</td>
<td>No</td>
<td>No</td>
<td>No</td>
<td>Hypertension</td>
<td>Abdominal: 1</td>
<td>Non-abdominal: 2</td>
<td>No</td>
<td>6 ft 5 in</td>
<td>230 lbs</td>
<td>Yes</td>
<td>CT Anglo</td>
</tr>
<tr>
<td>Doo, Jane</td>
<td>09/26/2012</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
<td>Hypertension</td>
<td>Abdominal: asdf</td>
<td>Non-abdominal: asdf</td>
<td>Yes</td>
<td>Amount: 33</td>
<td>400 lbs</td>
<td>Yes</td>
<td>CT Anglo</td>
</tr>
</tbody>
</table>